

TERMS OF REFERENCE FOR CONSTRUCTION OF THE FRENCH PAVILLION DURING WUF10 ABU DHABI – 18th September 2019

About the PFVT

Launched in June 2011, the French Partnership for Cities and Territories (PFVT) has been created as a platform of exchange between French stakeholders working about urban planning at international level to prepare and contribute to the world urban forums and the urban agendas. It is shaped as a multi-actors partnership chaired by Hubert Julien-Laferrière, member of the French Parliament and former vice-president in charge of international affairs of Lyon Metropolis, and supported by several ministries; of Europe and Foreign Affairs, of Territorial Cohesion, of Ecologic and Solidary Transition and of Culture, and by the members of the partnership. ,

The PFVT gathers around two hundreds organizations representing the diversity of the French urban expertise: State and public institutions, local authorities and associations of elected officials, companies and their networks, federations and professionals of urban development, research and training organizations, civil society organizations).

The PFVT contributes to the coherence of the French response to requests expressed by its partners by building a French shared vision based on knowledge accumulation, acquired through exchanges of experiences between its members. It enables the adoption of a common statement of French experts carried in international debates on urban issues especially during the world urban forums.

Since October 2018, the French Federation of Urban Planning Agencies (FNAU) has in charge the Technical Secretariat of the PFVT. Its main mission implies the animation of the network to produce common contributions, but also to coordinate the participation of French experts in international debates and events especially WUF10 and to promote their knowledge regarding sustainable urban development.

In preparation of the World Urban Forum, in Abu Dhabi in February 2020, as the Technical Secretariat of the PFVT, the Fnau is in charge, for the French ministries of the preparation of the realization French pavilion at the World Urban Forum.

Regarding the coordination by ADNEC of all the exhibition hall and realization of pavilions the following terms of reference and specifications concerns the French pavilion conception, realization and furniture for the whole duration of the WUF10 in Abu Dhabi.

The French Ministry of Europe and Foreign Affairs will be in charge of the works management.

The French federation of urban planning agencies, as the technical secretariat of the PFVT, will be in charge of the technical coordination in link with Business France. The Fnau, with an eventual dedicated technical assistance in UAE, will be in charge for the French Ministry of the monitoring of the project with ADNEC

- The technical coordination with the conception team
- The technical coordination with the operational team in Abu Dhabi
- The monitoring of the assembly and the receipt of the pavilion in Abu Dhabi
- The technical monitoring of the use of the pavilion during the World Urban Forum with Business France
- The monitoring of the disassembly of the pavilion in Abu Dhabi

TERMS OF REFERENCE ADNEC

Article 1: Purpose of the service

These specifications concern:

- The conception and design of the French pavilion for the tenth World Urban Forum in Abu Dhabi from the 8 to the 13 of February 2020
- The assembly and disassembly of the French pavilion on site
- The furniture and technical devices of the French pavilion on site
- A docket containing the prices of optional services related to the tenth World Urban Forum event which can be mobilized if needed

ADNEC will produce **3 different solutions of design** of the pavilion and with a **detailed prices proposal** and the solutions will be submitted to the French authorities to choose the solutions that will be realized. Please noticed that for French public investments several proposals are legally needed.

Article 2: Content of the service

The needs and expectancies of the PFVT are based on this specification.

The provider will offer a project involving:

- At the first stage a fork of prices in order to be able to define the estimated budget for the pavilion
- 3 different architectural and interior designs free of charge solutions for the pavilion following the specifications and concept sketch below (map, elevation and perspective, materials and technical specifications)
- For each a docket containing fixed, firm and non-modifiable and detailed prices for services with possibly option
- A retro planning
- A docket containing optional services

The project chosen by the French authorities will be realized and paid following the final prices validated. Other design proposal will be free of charge.

A contract between the ADNEC and the French authority will be based on the conception and design project of the pavilion, the materials and technical specification for the pavilion, the docket with associated prices for the pavilion, the planning and payment schedule,

Article 3: Previous schedule

17 Octobre 2019	Sending of terms of reference
22 Octobre 2019	Transmission of the design proposal and estimated prices
22 24 Octobre 2019	Possible exchanges about specifications
Beginning of November 2019	Decision about the final project and Contract

Article 4: Specification regarding pavilion's conception

The French pavilion at the WUF have to offer a creative, welcoming, sober and efficient image, which will reflect:

- The main messages carried by France in the world urban agenda and, in the event specifically, a creative, inclusive and sustainable development image.
- The partnership status of the PFVT which associates French State, local authorities, companies, NGOs, urban professionals and academics in a common dynamic
- The opening and the cooperation toward other countries and different actors present at the WUF

A fluid and opened concept of the spaces is requested

Expected functionalities of the pavilions for the PFVT

Meeting and events area:

- Meeting space and encounter point as an epicenter for the French delegation and its foreign partners: space of conviviality (to enjoy a cup of coffee or a fresh drink, for encounters, to work or to relax, to charge a computer and so on)
- Area for side events organized on side by the French delegation (20/30 persons maximum)
- Area for bilateral meetings

Space for valorizing the French expertise:

- Interactive space for discovering the French expertise in a creative, digital and ludic approach willing. It includes a good visibility from the outside of the pavilion and a more quiet space to sit for discovering the French expertise (in spirit of co-working area).

Characteristics of the French pavilion:

- Emplacement opening on 4 sides (3 minimum required), allowing to offer several aspects of the pavilion: (event, calm space for bilateral meeting, interactive and discovery area) with a fluid conception favoring visibility and inviting passers to make a stop and to visit.

The different sides of the space

- A calm and interactive area allowing to discover the French expertise in a ludic approach with screens (a long table to sit around and use screens or written documents)
- An event space able to welcome 20 to 30 people sitting. This area has to be visible from outside but protected from external noises, and combined with a “bistrot” space including a bar where people can take a coffee and a fresh drink (for example, to combine a tier of seats and a bistrot)
- A closed desk with transparent walls partly glazed to organize meetings (8 m2)
- A sofa corner, calm and cosy to rest or to work
- A small storage room for to leave bags and documents safely (closed by key or passcode)

Technical characteristics

- Total raw space : from 100m2 to 120m2
 - o Variable option : additional 20m2

Ambiance, colors and materials

- Warming ambiance
- Main colors white and light woods
 - o In addition, to find tints of the French flag colors: red and blue on some sections on the walls or just for furniture
- Rugged and entirely recyclable materials

- Accessible to persons with disabilities and reduced mobility (adapted to cross the technical / raised floor)

Art.5 Specification of the pavilion planning

- Technical floor allowing the flow of fluids
 - o Optional ceiling with some parts in fishnets allowing the cover of some areas giving an atmosphere more calm and protected (suspension or spots insertion)

Lightning:

- Led spots
- Atmospheric lightning with soft light in some places
 - o Optional suspensions at the bar space

Electrical system:

Event space	1 power supply for screen 3 electric plugs
Bistrot area	1 power supply for fridge or waterfountain 3 electric plugs
Interactive expo area	3 power supplies for screens 3 electric plugs in the table 4 USB plugs
Cosy corner	1 electric plug
Desk	2 electric plugs
Storage room	1 electric plug

Art. 6. Furniture specification

Event space	Tier of seats (for around 20 persons) 2 levels - 5 footstools
Bistrot area	1 bar cabinet <ul style="list-style-type: none"> - Optional suspending 3 lights - Optional Fridge (can also be located in the storage room) - Optional espresso machine - Optional water fountain 3 high stools Tables of normal height (round with seats) <ul style="list-style-type: none"> - 3 round tables + 12 seats High bar tables and high stools <ul style="list-style-type: none"> - 2 high tables + 6 stools
Exhibition and Working space	1 digital screen (around) visible from the flow space

	a working area, co-working type long table of work (around 80 X 180) for 4 places to 6 with : - Digital tablets or computers
Cosy corner	1 couch 1 footstool or chair 1 small low table
Desk	1 meeting table 6 seats

Art. 7. Docket for several optional services that could be propose to members of PFVT

1 hour of interpretation FR/EN

1 hour of interpretation FR/EN/AR

Organization of a cocktail buffet (without alcohol)

- For 30 guests
- For 50 guests